RESTRICTED

SOM 1-01

TO 12D1—3—11—1

MAJESTIC—12 GROUP SPECIAL OPERATIONS MANUAL

EXTRATERRESTRIAL ENTITIES AND TECHNOLOGY, RECOVERY AND DISPOSAL

TOP SECRET/MAJIC EYES ONLY

WARNING! This is a TOP SECRET—MAJIC EYES ONLY document containing compartmentalized information essential to the national security of the United States. EYES ONLY ACCESS to the material herein is strictly limited to personnel possessing MAJIC—12 CLEARANCE LEVEL. Examination or use by unauthorized personnel is strictly forbidden and is punishable by federal law.

MAJESTIC—12 GROUP • APRIL 1954

MJ—12 48388—Mar. 270485—54—1

UNIT K3-88 BLDG. 21
KIRTLAND AFB, N.M.X.

TOP SECRET / MAJIC

REMOVAL AND / OR REPLACEMENT OF P
DOCUMENT REQUIRES WRITTEN AUTHORIZ
OPERATIONS OFFICER AND WILL BE RECO
RECORDS OFFICER FOR EACH INSTANCE.

PAGES	REMOVED / REPLACED	REMARKS	INI
32-40	0820/12 [illegible]54	MJ/DA	E
35	1505/10 [illegible]54	MJ/DA	E
18,19	1425/0[illegible]55	MJ/01	E
PAGES 31-40 INCLUSIVE REMOVED FOR BY OFFICE MJ-12 COMPLETED 0930/ 12			
9-10	1200/31MAR55	MJ/DA	E
1,20	0950/08[illegible]55	MJ/DA	E
5,6	1300/10MAY55	MJ/DA	E
13-19	1030/16[illegible]55	MJ/DA	E
6,12,13	0910/05[illegible]57	MJ/01	E

P SECRET / MAJIC

ODUCTION IN ANY FORM IS FORBID

TOP SECRET / MAJIC EYES ONLY

REMOVAL AND / OR REPLACEMENT OF PAGE(S) ATTACHED TO THIS DOCUMENT REQUIRES WRITTEN AUTHORIZATION FROM THE MAJIC-12 OPERATIONS OFFICER AND WILL BE RECORDED BY THE DOCUMENT'S / RECORDS OFFICER FOR EACH INSTANCE.

PAGE(S)	MESSAGE TIME/DATE	REMARKS	INITIALS	MESSAGE TIME/DATE	INITIALS
32-40	0920/12OCT54	MJ/24	EWL	1135/12OCT54	EWL
35	1305/20OCT54	MJ/24	EWL	1015/11NOV54	EWL
18,19	1425/28FEB55	MJ/21	EWL	0900/10FEB55	EWL

PAGES 31-40 INCLUSIVE WERE DIRECTED PERMANENTLY FROM DOCUMENT BY ORDER MJ-12 DATED 0930/ 12 APRIL 1955 (MJ/035-54)

3-10	1200/31MAR55	MJ/24	EWL	1425/31MAY55	EWL
5,20	0950/06JUN55	MJ/24	EWL	0930/22JUL55	EWL
5,6	1304/19MAY56	MJ/24	JEM	0900/11MAY56	JEM
13-19	1050/16AUG56	MJ/24	JEM	1635/16AUG56	JEM
6,17,18	0919/05FEB57	MJ/21	JEM	1305/05FEB57	JEM

TOP SECRET / MAJIC EYES ONLY
REPRODUCTION IN ANY FORM IS FORBIDDEN BY FEDERAL LAW

SOM 1—01

Special Operations Manual
No. 1-01

MAJESTIC — 12 GROUP
Washington 25, D. C., *7 April 1954*

EXTRATERRESTRIAL ENTITIES AND TECHNOLOGY, RECOVERY AND DISPOSAL

		Paragraphs	Page
CHAPTER 1.	OPERATION MAJESTIC—12		
Section I.	Project purpose and goals	1-5	2
CHAPTER 2.	INTRODUCTION		
Section I.	General	6,7	4
II.	Definition and data	8-11	4
CHAPTER 3.	RECOVERY OPERATIONS		
Section I.	Security	12,13	8
II.	Technology recovery	14-19	9
CHAPTER 4.	RECEIVING AND HANDLING		
Section I.	Handling upon receipt of material	20	15
CHAPTER 5.	EXTRATERRESTRIAL BIOLOGICAL ENTITIES		
Section I.	Living organisms	21-24	17
II.	Non-living organisms	25,26	18
CHAPTER 6.	GUIDE TO UFO IDENTIFICATION		
Section I.	UFOB guide	27-29	21
II.	Identification criteria	30-35	22
III.	Possible origins	36,37	26
Appendix I.	REFERENCES	-------	28
Appendix Ia.	FORMS	-------	29
Appendix II.	MAJIC—12 GROUP PERSONNEL	-------	30
Appendix III.	PHOTOGRAPHS	-------	31

CHAPTER 1
OPERATION MAJESTIC—12

Section I. PROJECT PURPOSE AND GOALS

1. Scope

This manual has been prepared especially for Majestic—12 units. Its purpose is to present all aspects of Majestic—12 so authorized personnel will have a better understanding of the goals of the Group, be able to more expertly deal with Unidentified Flying Objects, Extraterrestrial Technology and Entities, and increase the efficiency of future operations.

2. General

MJ—12 takes the subject of UFOBs, Extraterrestrial Technology, and Extraterrestrial Biological Entities very seriously and considers the entire subject to be a matter of the very highest national security. For that reason everything relating to the subject has been assigned the very highest security classification. Three main points will be covered in this section.

a. The general aspects of MJ—12 to clear up any misconceptions that anyone may have.

b. The importance of the operations.

c. The need for absolute secrecy in all phases of operation.

3. Security Classification

All information relating to MJ—12 has been classified MAJIC EYES ONLY and carries a security level 2 points above that of Top Secret. The reason for this has to do with the consequences that may arise not only from the impact upon the public should the existence of such matters become general knowledge, but also the danger of having such advanced technology as has been recovered by the Air Force fall into the hands of unfriendly foreign powers. No information is released to the public press and the official government position is that no special group such as MJ—12 exists.

4. History of the Group

Operation Majestic—12 was established by special classified presidential order on 24 September 1947 at the recommendation of Secretary of Defense James V. Forrestal and Dr. Vannevar Bush, Chairman of the Joint Research and Development Board. Operations are carried out under a Top Secret Research and Development - Intelligence Group directly responsible only to the President of the United States. The goals of the MJ—12 Group

REPRODUCTION IN ANY FORM IS FORBIDDEN BY FEDERAL LAW

are as follows:

a. The recovery for scientific study of all materials and devices of a foreign or extraterrestrial manufacture that may become available. Such material and devices will be recovered by any and all means deemed necessary by the Group.

b. The recovery for scientific study of all entities and remains of entities not of terrestrial origin which may become available through independent action by those entities or by misfortune or military action.

c. The establishment and administration of Special Teams to accomplish the above operations.

d. The establishment and administration of special secure facilities located at secret locations within the continental borders of the United States for the receiving, processing, analysis, and scientific study of any and all material and entities classified as being of extraterrestrial origin by the Group or the Special Teams.

e. Establishment and administration of covert operations to be carried out in concert with Central Intelligence to effect the recovery for the United States of extraterrestrial technology and entities which may come down inside the territory of or fall into the possession of foreign powers.

f. The establishment and maintenance of absolute top secrecy concerning all the above operations.

5. Current Situation

It is considered as far as the current situation is concerned, that there are few indications that these objects and their builders pose a direct threat to the security of the United States, despite the uncertainty as to their ultimate motives in coming here. Certainly the technology possessed by these beings far surpasses anything known to modern science, yet their presence here seems to be benign, and they seem to be avoiding contact with our species, at least for the present. Several dead entities have been recovered along with a substantial amount of wreckage and devices from downed craft, all of which are now under study at various locations. No attempt has been made by extraterrestrial entities either to contact authorities or to recover their dead counterparts or the downed craft, even though one of the crashes was the result of direct military action. The greatest threat at this time arises from the acquisition and study of such advanced technology by foreign powers unfriendly to the United States. It is for this reason that the recovery and study of this type of material by the United States has been given such a high priority.

REPRODUCTION IN ANY FORM IS FORBIDDEN BY FEDERAL LAW

CHAPTER 2
INTRODUCTION

Section I. GENERAL

6. Scope

a. This operations manual is published for the information and guidance of all concerned. It contains information on determination, documentation, collection, and disposition of debris, devices, craft, and occupants of such craft as defined as Extraterrestrial Technology or Extraterrestrial Biological Entities (EBEs) in Section II of this chapter.

b. Appendix I-Ia contain a list of current references, including technical manuals and other available publications applicable to these operations.

c. Appendix II containe a list of personnel who comprise the Majestic-12 Group.

7. Forms and Records

Forms used for reporting operations are listed in Appendix I.

Section II. DEFINITION AND DATA

8. General

Extraterrestrial Technology is defined as follows:

a. Aircraft identified as not manufactured in the United States or any terrestrial foreign power, including experimental military or civilian aircraft. Aircraft in this category are generally known as Unidentified Flying Objects (UFOBs). Such aircraft may appear as one of several shapes and configurations and exhibit extraordinary flight characteristics.

b. Objects and devices of unknown origin or function, manufactured by processes or of materials not consistent with current technology or scientific knowledge.

c. Wreckage of any aircraft thought to be of extraterrestrial manufacture or origin. Such wreckage may be the result of accidents or military action.

d. Materials that exhibit unusual or extraordinary characteristics not consistent with current technology or scientific knowledge.

Extraterrestrial Biological Entities (EBEs) are described as:

a. Creatures, humanoid or otherwise, whose evolutionary processes responsible for their development is demonstrably different from those postulated or observed in homo sapiens.

TOP SECRET / MAJIC EYES ONLY
REPRODUCTION IN ANY FORM IS FORBIDDEN BY FEDERAL LAW

9. Description of Craft

Documented extraterrestrial craft (UFOBs) are classified in one of four categories based on general shape, as follows:

a. Elliptical, or disc shape. This type of craft is of a metallic construction and dull aluminum in color. They have the appearance of two pie-pans or shallow dishes pressed together and may have a raised dome on the top or bottom. No seams or joints are visible on the surface, giving the impression of one-piece construction. Discs are estimated from 50-300 feet in diameter and the thickness is approximately 15 per cent of the diameter, not including the dome, which is 30 per cent of the disc diameter and extends another 4-6 feet above the main body of the disc. The dome may or may not include windows or ports, and ports are present around the lower rim of the disc in some instances. Most disc-shaped craft are equipped with lights on the top and bottom, and also around the rim. These lights are not visible when the craft is at rest or not functioning. There are generally no visible antenna or projections. Landing gear consists of three extendible legs ending in circular landing pads. When fully extended this landing gear supports the main body 2-3 feet above the surface at the lowest point. A rectangular hatch is located along the equator or on the lower surface of the disc.

b. Fuselage or cigar shape. Documented reports of this type of craft are extremely rare. Air Force radar reports indicate they are approximately 2 thousand feet long and 95 feet thick, and apparently they do not operate in the lower atmosphere. Very little information is available on the performance of these craft, but radar reports have indicated speeds in excess of 2,000 miles per hour. They do not appear to engage in the violent and erratic maneuvers associated with the smaller types.

c. Ovoid or circular shape. This type of craft is described as being shaped like an ice cream cone, being rounded at the large end and tapering to a near-point at the other end. They are approximately 30-40 feet long and the thick end diameter is approximately 20 per cent of the length. There is an extremely bright light at the pointed end, and this craft usually travels point down. They can appear to be any shape from round to cylindrical, depending upon the angle of observation. Often sightings of this type of craft are elliptical craft seen at an inclined angle or edge-on.

d. Airfoil or triangular shape. This craft is believed to be new technology due to the rarity and recency of the observations. Radar indicates an isosceles triangle profile, the longest side being nearly 300 feet in length. Little is known about the performance of these craft due to the rarity of good sightings, but they are believed capable of high speeds and abrupt maneuvers similar to or exceeding the performance attributed to types "a" and "c".

REPRODUCTION IN ANY FORM IS FORBIDDEN

10. Description of Extraterrestrial Biological Entities (EBEs)

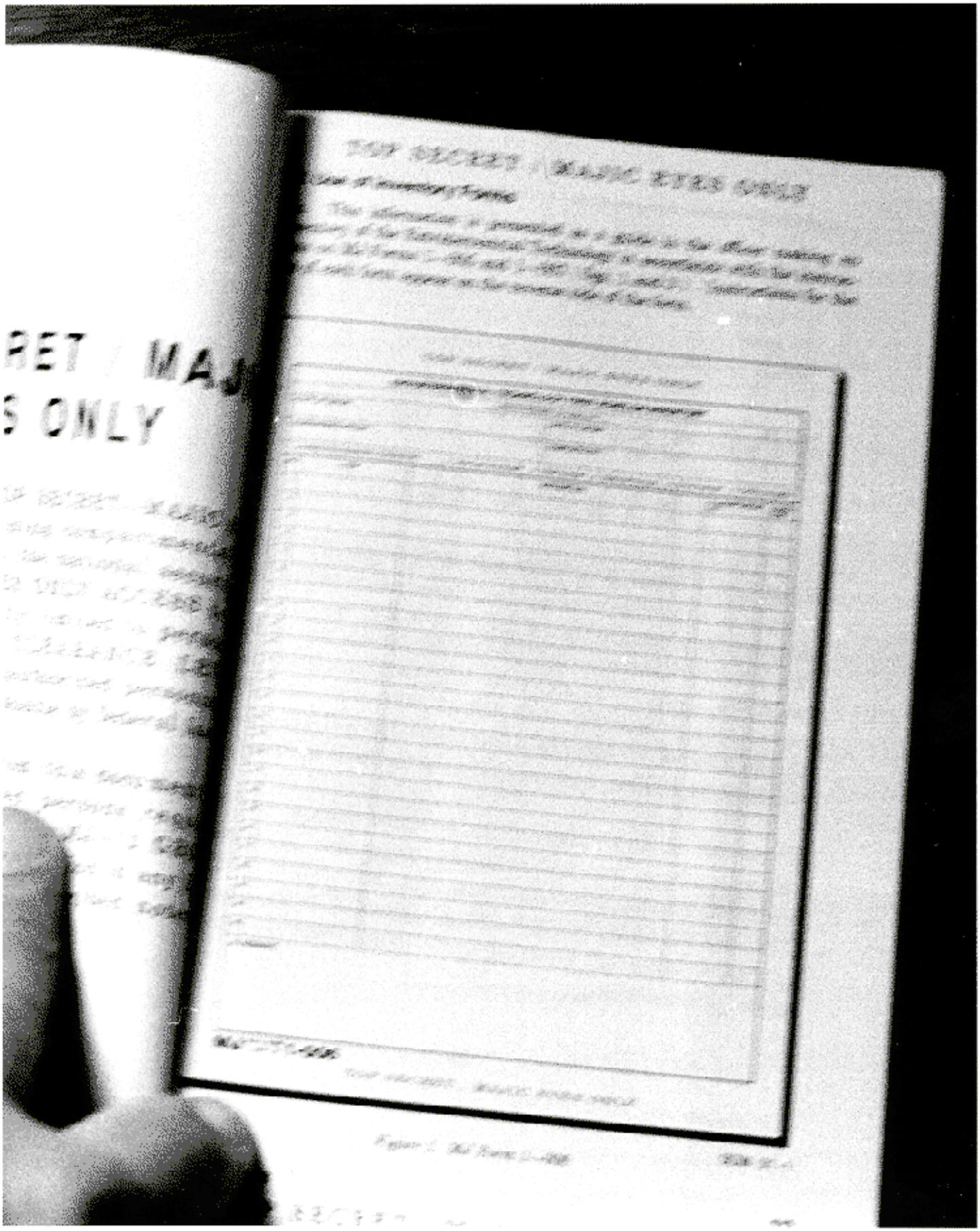
Examination of remains recovered from wreckage of UFOBs indicates that Extraterrestrial Biological Entities may be classified into two distinct categories as follows:

a. EBE Type I. These entities are humanoid and might be mistaken for human beings of the Oriental race if seen from a distance. They are bi-pedal, 5-5 feet 4 inches in height and weigh 80-100 pounds. Proportionally they are similar to humans, although the cranium is somewhat larger and more rounded. The skin is a pale, chalky-yellow in color, thick, and slightly pebbled in appearance. The eyes are small, wide-set, almond-shaped, with brownish-black irises with very large pupils. The whites of the eyes are not like that of humans, but have a pale gray cast. The ears are small and set low on the skull. The nose is thin and long, and the mouth is wider than in humans, and nearly lipless. There is no apparent facial hair and very little body hair, that being very fine and confined to the underarm and the groin area. The body is thin and without apparent body fat, but the muscles are well-developed. The hands are small, with four long digits but no opposable thumb. The outside digit is jointed in a manner as to be nearly opposable, and there is no webbing between the fingers as in humans. The legs are slightly but noticeably bowed, and the feet are somewhat splayed and proportionally large.

b. EBE Type II. These entities are humanoid but differ from Type I in many respects. They are bi-pedal, 3 feet 5 inches - 4 feet 2 inches in height and weigh 25-50 pounds. Proportionally, the head is much larger than humans or Type I EBEs, the cranium being much larger and elongated. The eyes are very large, slanted, and nearly wrap around the side of the skull. They are black with no whites showing. There is no noticeable brow ridge, and the skull has a slight peak that runs over the crown. The nose consists of two small slits which sit high above the slit-like mouth. There are no external ears. The skin is a pale bluish-gray color, being somewhat darker on the back of the creature, and is very smooth and fine-celled. There is no hair on either the face or the body, and these creatures do not appear to be mammalian. The arms are long in proportion to the legs, and the hands have three long, tapering fingers and a thumb which is nearly as long as the fingers. The second finger is thicker than the others, but not as long as the index finger. The feet are small and narrow, and four toes are joined together with a membrane.

It is not definitely known where either type of creature originates, but it seems certain that they did not evolve on earth. It is further evident, although not certain, that they may have originated on two different planets.

REPRODUCTION IN ANY FORM IS FORBIDDEN BY FEDERAL LAW



11. Description of Extraterrestrial Technology

The following information is from preliminary analysis reports of wreckage collected from crash sites of extraterrestrial craft 1947-1953, excerpts from which are quoted verbatim to provide guidance as to the type and characteristics of material that might be encountered in future recovery operations.

a. Initial analysis of the debris from the crash site seems to indicate that the debris is that of an extraterrestrial craft which exploded from within and came into contact with the ground with great force, completely destroying the craft. The volume of matter indicates that the craft was approximately the size of a medium aircraft, although the weight of the debris indicates that the craft was extremely light for its size.

b. Metallurgical analysis of the bulk of the debris recovered indicates that the samples are not composed of any materials currently known to Terrestrial science.

c. The material tested possesses great strength and resistance to heat in proportion to its weight and size, being stronger by far than any materials used in military or civilian aircraft at present.

d. Much of the material, having the appearance of aluminum foil or aluminum-magnesium sheeting, displays none of the characteristics of either metal, resembling instead some kind of unknown plastic-like material.

e. Solid structures and substantial beams having a distinct similarity in appearance to very dense grain-free wood, was very light in weight and possesses tensile and compression strength not obtainable by any means known to modern industry.

f. None of the material tested displayed measurable magnetic characteristics or residual radiation.

g. Several samples were engraved or embossed with marks and patterns. These patterns were not readily identifiable and attempts to decipher their meaning has been largely unsuccessful.

h. Examination of several apparent mechanical devices, gears, etc. revealed little or nothing of their functions or methods of manufacture.

CHAPTER 3
RECOVERY OPERATIONS

Section I. SECURITY

12. Press Blackout

Great care must be taken to preserve the security of any location where Extraterrestrial Technology might be retrievable for scientific study. Extreme measures must be taken to protect and preserve any material or craft from discovery, examination, or removal by civilian agencies or individuals of the general public. It is therefore recommended that a total press blackout be initiated whenever possible. If this course of action should not prove feasible, the following cover stories are suggested for release to the press. The officer in charge will act quickly to select the cover story that best fits the situation. It should be remembered when selecting a cover story that official policy regarding UFOBs is that they do not exist.

a. Official Denial. The most desirable response would be that nothing unusual has occurred. By stating that the government has no knowledge of the event, further investigation by the public press may be forestalled.

b. Discredit Witnesses. If at all possible, witnesses will be held incommunicado until the extent of their knowledge and involvement can be determined. Witnesses will be discouraged from talking about what they have seen, and intimidation may be necessary to ensure their cooperation. If witnesses have already contacted the press, it will be necessary to discredit their stories. This can best be done by the assertion that they have either misinterpreted natural events, are the victims of hysteria or hallucinations, or are the perpetrators of hoaxes.

c. Deceptive Statements. It may become necessary to issue false statements to preserve the security of the site. Meteors, downed satellites, weather balloons, and military aircraft are all acceptable alternatives, although in the case of the downed military aircraft statement care should be exercised not to suggest that the aircraft might be experimental or secret, as this might arouse more curiosity of both the American and the foreign press. Statements issued concerning contamination of the area due to toxic spills from trucks or railroad tankers can also serve to keep unauthorized or undesirable personnel away from the area.

13. Secure the Area

The area must be secured as rapidly as possible to keep unauthorized personnel from infiltrating the site. The officer in charge will set up a perimeter and establish a command post inside the perimeter. Personnel allowed

REPRODUCTION IN ANY FORM IS FORBIDDEN BY FEDERAL LAW.

e, the site will be kept to the absolute minimum necessary to prepare the craft or debris for transport, and will consist of Military Security Forces.

Local authorities may be pressed into service as traffic and crowd control. Under no circumstances will local officials or law enforcement personnel be allowed inside the perimeter and all necessary precautions should be taken to ensure that they do not interfere with the operation.

a. Perimeter. It is desirable that sufficient military personnel be utilized to set up a perimeter around the site large enough to keep both unauthorized personnel and the perimeter personnel from seeing the site. Once the site is contained, regular patrols will be set up along the perimeter to assure complete security, and electronic surveillance will be utilized to augment the patrols. Perimeter personnel will be equipped with hand communication and automatic weapons with live ammunition. Personnel working at the site will carry sidearms. No unauthorized personnel will be allowed into the secure area.

b. Command Post. Ideally, the command post should be as close to the site as is practical to efficiently coordinate operations. As soon as the command post is operational, contact with the Majestic—12 Group will be established via *secure communications.*

c. Area Sweep. The site and the surrounding area will be cleared of all unauthorized personnel. Witnesses will be debriefed and detained for further examination by MJ—12. *Under no circumstances* will witnesses be released from custody until their stories have been evaluated by MJ—12 and they have been thoroughly debriefed.

d. Situation Evaluation. A preliminary evaluation of the situation will be completed and a preliminary report prepared. The MJ—12 Group will then be briefed on the situation at the earliest possible opportunity. The MJ—12 Group will then make a determination as to whether or not a MJ—12 RED TEAM or OPNAC Team will be dispatched to the area.

Section II. TECHNOLOGY RECOVERY

4. Removal and Transport

As soon as communication is established, removal and transport of all materiel will commence under orders from MJ—12.

a. Documentation. If the situation permits, care should be taken to document the area with photographs before anything is moved. The area will be checked for radiation and other toxic agents. If the area cannot be kept secure for an extended period of time, all material must be packed and transported as quickly as possible to the nearest secure military facility. This will be accomplished by covered transport using little-traveled roads wherever possible.

b. Complete or Functional Craft. Craft are to be approached with extreme caution if they appear functional, as serious injury may result from exposure

REPRODUCTION IN ANY FORM IS FORBIDDEN BY FEDERAL LAW.

o radiation and electrical discharges. If the craft is functioning, but ppears to be abandoned, it may be approached only by specially trained MJ—12 RED TEAM personnel wearing protective clothing. Any device that eems to be functioning should also be left to MJ—12 RED TEAM disposal. Complete craft and parts of crafts too large to be transported by covered ransport will be disassembled, if this can be accomplished easily and uickly. If they must be transported whole, or on open flatbed trailers, they ill be covered in such a manner as to camouflage their shape.

c. *Extraterrestrial Biological Entities.* EBEs must be removed to a top ecurity facility as quickly as possible. Great care should be taken to pre- ent possible contamination by alien biological agents. Dead EBEs should e packed in ice at the earliest opportunity to preserve tissues. Should live BEs be encountered, they should be taken into custody and removed to a p security facility by ambulance. Every effort should be taken to ensure e EBE's survival. Personnel involvement with EBEs alive or dead must e kept to an absolute minimum. (See Chapter 5 for more detailed informa- on on dealing with EBEs.)

5. Cleansing the Area

Once all material has been removed from the secured site, the immediate ea will be thoroughly inspected to make sure that all traces of Extrater- strial Technology have been removed. In the case of a crash, the sur- unding area will be thoroughly gone over several times to ensure that othing has been overlooked. The search area involved may vary according local conditions, at the discretion of the officer in charge. When the offi- r in charge is satisfied that no further evidence of the event remains at the e, it may be evacuated.

6. Special or Unusual Conditions

The possibility exists that extraterrestrial craft may land or crash in heav- populated areas, where security cannot be maintained or where large gments of the population and the public press may witness these events. ontingency Plan MJ-1949-04P / 78 (TOP SECRET - EYES ONLY) should held in readiness should the need to make a public disclosure become nec- sary.

No.	Item	Description or condition	MJ-12 Code	Receiving facility
1	Aircraft.	Intact, operational, or semi-intact aircraft of Extraterrestrial design and manufacture.	UA-002-6	Area 51 S-4
2	Intact device.	Any mechanical or electronic device or machine which appears to be undamaged and functional.	ID-301-F	Area 51 S-4
3	Damaged device.	Any mechanical or electronic device or machine which appears to be damaged but mostly complete.	DD-303-N	Area 51 S-4
4	Powerplant.	Devices and machines or fragments which are possible propulsion units, fuel, and associated control devices and panels.	PD-40-8G	Area 51 S-4
5	Identified fragments.	Fragments composed of elements or materials easily recognized as known to current science and technology, i.e.: aluminum, magnesium, plastic, etc.	IF-101-K	Area 51 S-4
6	Unidentified fragments.	Fragments composed of elements or materials not known to current science and technology and which exhibit unusual or extraordinary characteristics.	UF-103-M	Area 51 S-4
7	Supplies and provisions.	Non-mechanical or non-electronic materials of a support nature such as clothing, personal belongings, organic ingestibles, etc.	SP-331	Blue Lab WP-61
8	Living entity.*	Living non-human organisms in apparent good or reasonable health.	EBE-010	OPNAC BBS-01
9	Non-living entity.	Deceased non-human organisms or portions of organisms, organic remains and other suspect organic matter.	EBE-XO	Blue Lab WP-61
10	Media.	Printed matter, electronic recordings, maps, charts, photographs and film.	MM-54A	Building 21 KB-88
11	Weapons.	Any device or portion of a device thought to be offensive or defensive weaponry.	WW-010	Area 51 S-4

Living entities must be contained in total isolation pending arrival of OPNAC personnel.

MJ—12 4838B

REPRODUCTION IN ANY FORM IS FORBIDDEN BY FEDERAL LAW

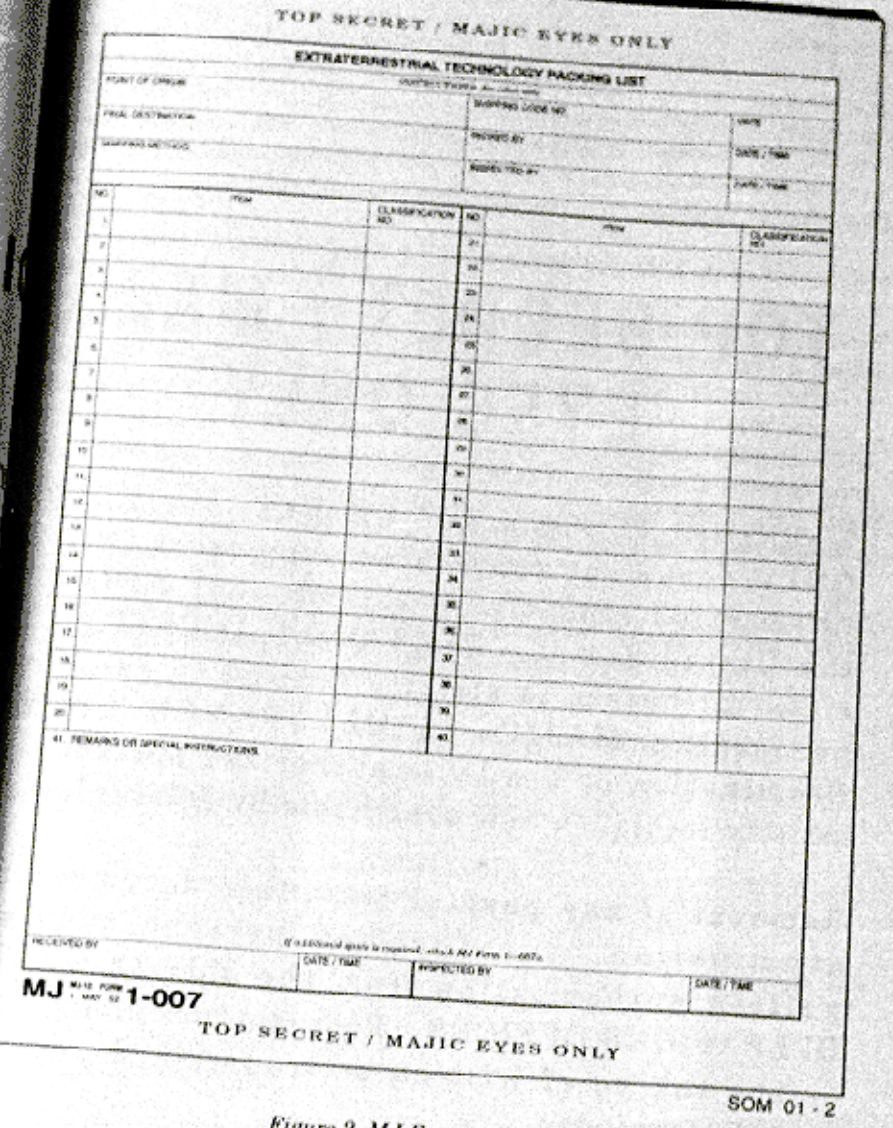


Figure 2. MJ Form 1—007

9. Packaging and Packing Data

a. Domestic Shipment. Individual items are tagged and wrapped in a moisture-vaporproof barrier and heat sealed. They are then placed in a corrugated fiberboard box. The voids within the box are packed thoroughly

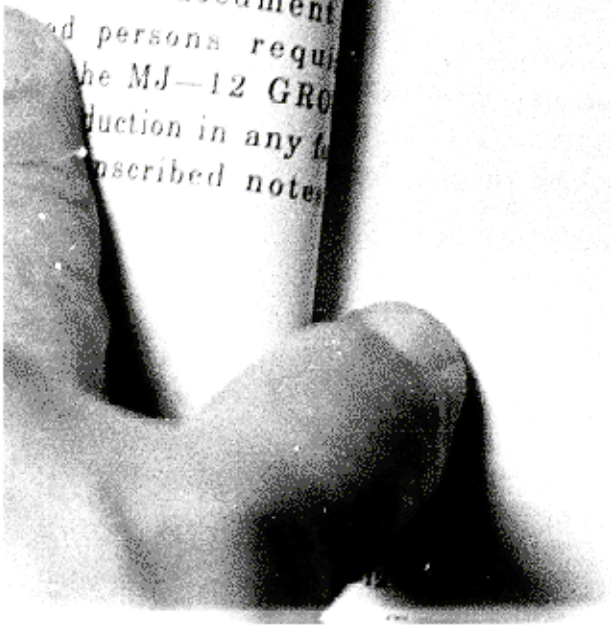
P SECRET / MAJIC EYES ONLY
ODUCTION IN ANY FORM IS FORBIDDEN BY FEDERAL LAW.

h a neutral cellulose wadding to prevent movement of the items. The box
sure is sealed with gummed Kraft tape. MJ Form 1-007 is placed in a
led manila envelope marked "MAJIC—12 ACCESS ONLY" and is firmly
ed to the top of the box. The box is then cushioned at each corner and at
top and bottom with fiberboard inserts and is placed within a larger cor-
ated fiberboard box. The entire outer box closure is sealed with gummed
aft tape. A label is affixed to the outer box bearing the following informa-
n: destination, shipping code number, and the warning, "MAJIC—12
CCESS ONLY."

b. Overseas Shipment. Items are packaged as described above except that
dessicant and a humidity indicator are included within the inner corru-
ed fiberboard box. Next, the box is wrapped in a moisture-vaporproof
rrier and heat sealed. Then, packaged items are placed with waterproof t
terproof carton [illegible] sealed with waterproof t
rked "MAJIC—12 ACCESS ONLY" on all
ter-grease-proof lined wooden shipping con
h waterproof tape and the wooden shippin
e shipping container is reinforced further
apes about 8 inches from each end. Shipping
the surface of the wooden shipping container
Note: The packaging and packing procedure detai
ns only. Data for the handling, packaging, packing
d non-living entities is provided in Chapter 5, Sectio

TOP SECRET / MAJIC
[illegible] compartmental
to the national securi
YES ONLY ACCESS t
strictly limited to perso
2" CLEARANCE LEV
unauthorized personn
nishable by federal la

from this document
ed persons requ
he MJ—12 GR
duction in any f
scribed note



ape. This second carton is
sides and is placed within a
tainer. The lining is sealed
g container is screwed shut.
by nailing two ⅛-inch metal
information is then stenciled

led above applies to non-organic
, and shipping of organic matter
n II of this manual.

CHAPTER 4
RECEIVING AND HANDLING

Section I. HANDLING UPON RECEIPT OF MATERIAL

Uncrating, Unpacking, and Checking
(fig. 3)

Note. The uncrating, unpacking, and checking procedure for containers marked "MAJIC—12 ACCESS ONLY" will be carried out by personnel with MJ—12 clearance. Containers marked in this manner will be placed in storage in a top security area until such time as authorized personnel are available for these procedures.

a. Be very careful when uncrating and unpacking the material. Avoid thrusting tools into the interior of the shipping container. Do not damage the packaging materials any more than is absolutely necessary to remove the specimens; these materials may be required for future packaging. Stow the interior packaging materials within the shipping container. When uncrating and unpacking the specimens, follow the procedure given in (1) through (11) below:

(1) Unpack the specimens in a top security area to prevent access of unauthorized personnel.
(2) Cut the metal wires with a suitable cutting tool, or twist them with pliers until the straps crystallize and break.
(3) Remove screws from the top of the shipping container with a screw driver.
(4) Cut the tape and seals of the case liner so that the waterproof paper will be damaged as little as possible.
(5) Lift out the packaged specimens from the wooden case.
(6) Cut the tape which seals the top flaps of the outer cartons; be careful not to damage the cartons.
(7) Cut the barrier along the top heat sealed seam and carefully remove the inner carton.
(8) Remove the sealed manila envelope from the top of the inner carton.
(9) Open the inner carton and remove the fiberboard inserts, desiccant, and humidity indicator.
(10) Lift out the heat sealed packaging containing the specimens; arrange them in an orderly manner for inspection.
(11) Place all packaging material in the shipping container for use in future repacking.

b. Thoroughly check all items against the shipping documents. Carefully

REPRODUCTION IN ANY FORM IS FORBIDDEN BY

RET / MAJ
ONLY

SECRET—MAJIC—
ink compartmented
he national secur
ONLY ACCESS
limited to pers
LEARANCE LE
thorized persons
ble by federal l

this documen
perso
e
u

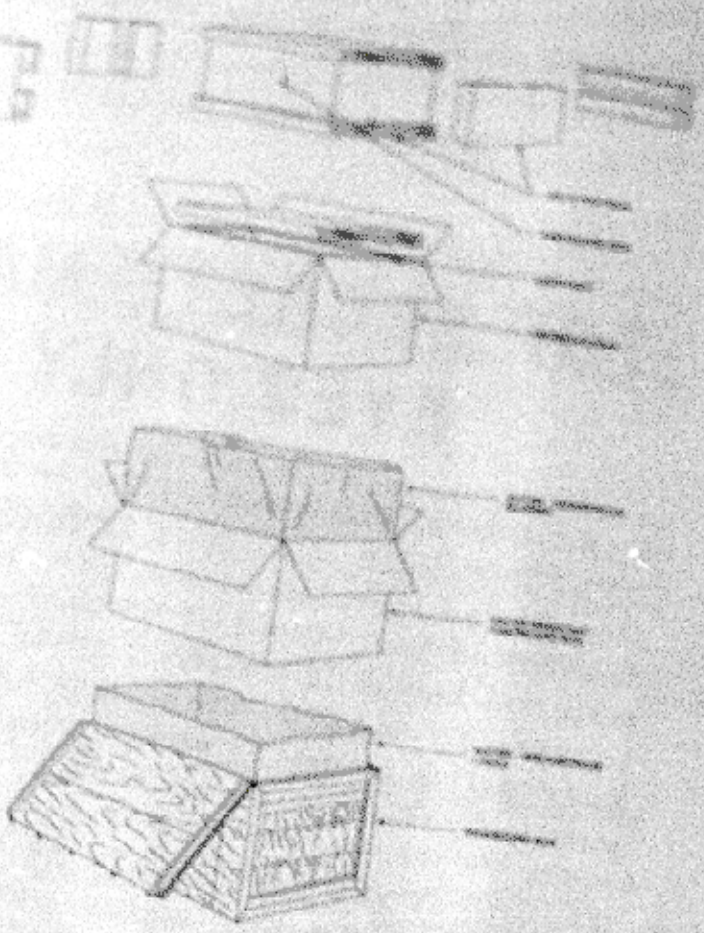


Figure 3. Packaging diagram.

SOM 01-3

ect all items for possible damage during shipping or handling. Sort the
ms according to classification number in preparation for transfer to the
signated laboratory or department. Laboratory or department personnel
e responsible for transporting items to the designated areas. This will be
omplished as quickly as possible by covered transport escorted by secu-
y personnel.

—12 4838B

REPRODUCTION IN ANY FORM IS FORBIDDEN BY FEDERAL LAW.

CHAPTER 5
EXTRATERRESTRIAL BIOLOGICAL ENTITIES

Section I. LIVING ORGANISMS

1. Scope

a. This section deals with encounters with living Extraterrestrial Biological Entities (EBEs). Such encounters fall under the jurisdiction of MJ—12 OPNAC BBS—01 and will be dealt with by this special unit only. This section details the responsibilities of persons or units making the initial contact.

2. General

Any encounter with entities known to be of extraterrestrial origin is to be considered to be a matter of national security and therefore classified TOP SECRET. Under no circumstance is the general public or the public press to learn of the existence of these entities. The official government policy is that such creatures do not exist, and that no agency of the federal government is now engaged in any study of extraterrestrials or their artifacts. Any deviation from this stated policy is absolutely forbidden.

3. Encounters

Encounters with EBEs may be classified according to one of the following categories:

a. Encounters initiated by EBEs. Possible contact may take place as a result of overtures by the entities themselves. In these instances it is anticipated that encounters will take place at military installations or other secure locations selected by mutual agreement. Such meetings would have the advantage of being limited to personnel with appropriate clearance, away from public scrutiny. Although it is not considered very probable, there also exists the possibility that EBEs may land in public places without prior notice. In this case the OPNAC Team will formulate cover stories for the press and prepare briefings for the President and the Chiefs of Staff.

b. Encounters as the result of downed craft. Contact with survivors of accidents or craft downed by natural events or military action may occur with little or no warning. In these cases, it is important that the initial contact be limited to military personnel to preserve security. Civilian witnesses in the area will be detained and debriefed by MJ—12. Contact with EBEs by military personnel not having MJ—12 or OPNAC clearance is to be strictly limited to action necessary to ensure the availability of the EBEs for study by the OPNAC Team.

. Isolation and Custody

a. EBEs will be detained by whatever means are necessary and removed secure location as soon as possible. Precautions will be taken by person- coming in contact with EBEs to minimize the risk of disease as a result contamination by unknown organisms. If the entities are wearing space ts or breathing apparatus of some kind, care should be exercised to pre- t damage to these devices. While all efforts should be taken to assure well-being of the EBEs, they must be isolated from any contact with uthorized personnel. While it is not clear what provisions or amenities ght be required by non-human entities, they should be provided if possi- . The officer in charge of the operation will make these determinations, no guidelines now exist to cover this area.

. Injured or wounded entities will be treated by medical personnel igned to the OPNAC Team. If the team medical personnel are not imme- tely available, First Aid will be administered by Medical Corps personnel the initial site. Since little is known about EBE biological functions, aid l be confined to the stopping of bleeding, bandaging of wounds and splint- of broken limbs. No medications of any kind are to be administered as effects of terrestrial medications on non-human biological systems are possible to predict. As soon as the injuries are considered stabilized, the Es will be moved by closed ambulance or other suitable conveyance to a ure location.

. In dealing with any living Extraterrestrial Biological Entity, security is paramount importance. All other considerations are secondary. Although s preferable to maintain the physical well-being of any entity, the loss of E life is considered acceptable if conditions or delays to preserve that life any way compromises the security of the operations.

. Once the OPNAC Team has taken custody of the EBEs, their care and nsportation to designated facilities becomes the responsibility of OPNAC sonnel. Every cooperation will be extended to the team in carrying out duties. OPNAC Team personnel will be given TOP PRIORITY at all es regardless of their apparent rank or status. No person has the thority to interfere with the OPNAC Team in the performance of its ties, by special direction of the President of the United States.

Section II. NON-LIVING ORGANISMS

. Scope.

Ideally, retrieval for scientific study of cadavers and other biological mains will be carried out by medical personnel familiar with this type of ocedure. Because of security considerations, such collection may need to done by non-medical personnel. This section will provide guidance for rieval, preservation, and removal of cadavers and remains in the field.

J—12 4838B

REPRODUCTION IN ANY FORM IS FORBIDDEN BY FEDERAL LAW

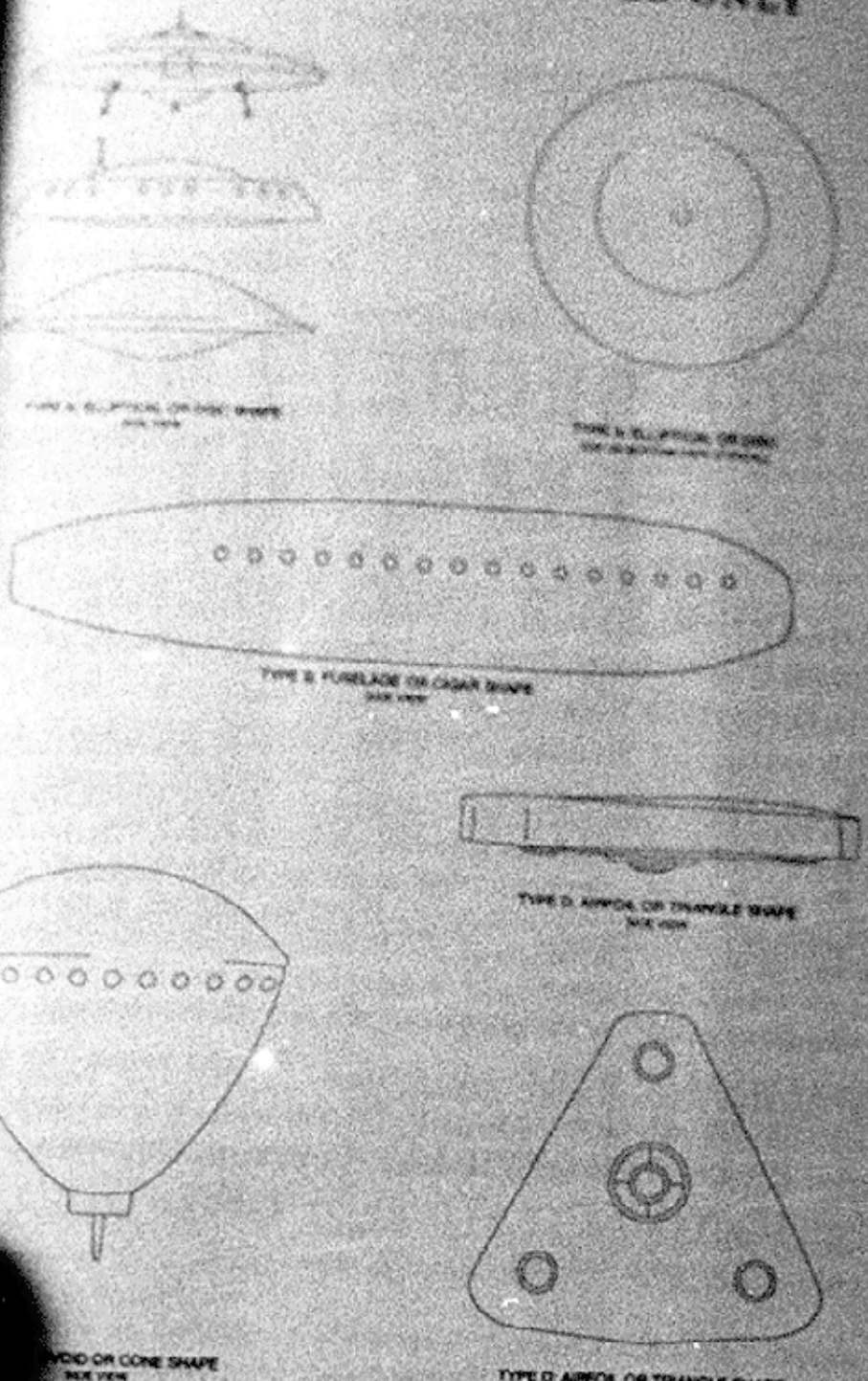
6. Retrieval and Preservation.

a. The degree of decomposition of organic remains will vary depending n the length of time the remains have been lying in the open unprotected nd may be accelerated by both local weather conditions and action by redators. Therefore, biological specimens will be removed from the crash ite as quickly as possible to preserve the remains in as good a condition as ossible. A photographic record will be made of all remains before they are emoved from the site.

b. Personnel involved in this type of operation will take all reasonable recautions to minimize physical contact with the cadavers or remains being etrieved. Surgical gloves should be worn or, if they are not available, wool r leather gloves may be worn provided they are collected for decontamina- on immediately after use. Shovels and entrenching tools may be employed o handle remains provided caution is exercised to be certain no damage is one to the remains. Remains will be touched with bare hands only if no ther means of moving them can be found. All personnel and equipment nvolved in recovery operations will undergo decontamination procedures mmediately after those operations are have been completed.

c. Remains will be preserved against further decomposition as equipment nd conditions permit. Cadavers and remains will be bagged or securely rapped in waterproof coverings. Tarpaulins or foul weather gear may be sed for this purpose if necessary. Remains will be refrigerated or packed ith ice if available. All remains will be tagged or labeled and the time and ate recorded. Wrapped remains will be placed on stretchers or in sealed ontainers for immediate removal to a secure facility.

d. Small detached pieces and material scraped from solid surfaces will be ut in jars or other small capped containers if available. Containers will be learly marked as to their contents and the time and date recorded. Con- iners will be refrigerated or packed with ice as soon as possible and emoved to a secure facility.



TYPE D AIRFOIL OR TRIANGLE SHAPE
BOTTOM VIEW

...ne in this diagram are gathered from documented sightings to Air Force and Central Intelli-
... examination of wreckage collected from various sources years 1947 to 1953 inclusive.

SOM 01 - 4

Figure 4. Extraterrestrial craft.

OP SECRET / MAJIC EYES ONLY
RODUCTION IN ANY FORM IS FORBIDDEN BY FEDERAL LAW.

CHAPTER 6
GUIDE TO UFO IDENTIFICATION

Section I. UFOB GUIDE

7. Follow-up Investigations

A UFOB report is worthy of follow-up investigation when it contains information to suggest that a positive identification with a well known phenomenon may be made or when it characterizes an unusual phenomenon. The report should suggest almost immediately, largely by the coherency and clarity of the data, that there is something of identification and / or scientific value. In general, reports which should be given consideration are those which involve several reliable observers, together or separately, and which concern sightings of greater duration than one quarter minute. Exception should be made to this when circumstances attending the report are considered to be extraordinary. Special attention should be given to reports which give promise to a "fix" on the position and to those reports involving unusual trajectories.

8. Rules of Thumb

a. Every UFOB case should be judged individually but there are a number of "rules of thumb," under each of the following headings, which should prove helpful in determining the necessity for follow-up investigation.

a. *Duration of Sighting.* When the duration of a sighting is less than 15 seconds, the probabilities are great that it is not worthy of follow-up. As a word of caution, however, should a large number of individual observers concur on an unusual sighting of a few seconds duration, it should not be dismissed.

b. *Number of Persons Reporting the Sighting.* Short duration sightings by single individuals are seldom worthy of follow-up. Two or three competent independent observations carry the weight of 10 or more simultaneous individual observations. As an example, 25 people at one spot may observe a strange light in the sky. This, however, has less weight than two reliable people observing the same light from different locations. In the latter case a position-fix is indicated.

c. *Distance from Location of Sightings to Nearest Field Unit.* Reports which meet the preliminary criterion stated above should all be investigated if their occurrence is in the immediate operating vicinity of the squadron concerned. For reports involving greater distances, follow-up necessity might be judged as being inversely proportional to the square of the distances concerned. For example, an occurrence 150 miles away might be con-

MJ—12 4838B

REPRODUCTION IN ANY FORM IS FORBIDDEN BY FEDERAL LAW

APPENDIX I

REFERENCES

For availability of items listed, check SR 310–20–3, SR 310–20–4, SR 310–20–7.

Regulations

AR 380–5	Military Security (Safeguarding Security Information).
AR 750–5	Maintenance of Supplies and Equipment, Maintenance Responsibilities and Shop Operation.
SM 38–406–5	Preparation and Submission of Requisitions for Supplies.

Publications

SR 310–20–3	Index of Training Manuals.
SR 310–20–4	Index of Technical Manuals, Technical Regulations, Technical Bulletins, Supply Bulletin Lubrications Orders, and Modification Work Orders.
SR 310–20–6	Index of Administrative Publications.
SR 310–20–7	Index of Tables of Organization and Equipment, Reduction Tables, Tables of Organization, Tables of Equipment, Type Tables of Distribution, and Tables of Allowance.

Test Equipment References

TM 11–664	Theory and Use of Electronic Test Equipment.

Photographic References

TM 11–404A	Photographic Print Processing Unit AN/TPQ–9.
TM 11–405	Processing Equipment PH–406.
TM 11–491	Elements of Signal Photography.
TM 11–2363	Darkroom PH–362.

REPRODUCTION OF ANY FORM IS FORBIDDEN BY FEDERAL LAW.